

How to Turn On Paperless Billing

(Paperless Billing cannot be turned on from the mobile app.)

Turn on Paperless Billing by turning off Printed Bills.

1. Go to *My Profile* and click on *My Information*.
2. Go to *Update My Printed Bill Settings*.

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My Information

- Update My E-Mail Address or Password
- Update My Billing Address & Contact Information
- Update My Bank Account or Credit Card Information
- Update My Security Phrase
- Update My Secret Hint Question
- Update My Printed Bill Settings

Printed Bill Settings
Please review your printed bill settings.

Customer	Account	Printed Bill Status
Jane Doe	1234567001	ON

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3. Under *Printed Bill Status* click the ON icon to change it to OFF.
4. A Printed Bill page appears asking if you are sure they want to do this; click Yes. →

5. A Success box will appear, click Close.

Printed Bills have been turned off.

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Printed Bill Status

Yes No